

## **WEST DEVON BOROUGH COUNCIL: HUB COMMITTEE FORWARD PLAN**

This is the provisional forward plan for at least four months starting November 2020. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all Councillors, the public, and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published on the Council's website ([www.westdevon.gov.uk](http://www.westdevon.gov.uk))

The Hub Committee consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

*Leader – Cllr Neil Jory*

*Deputy Leader – Cllr Lois Samuel*

*Lead Member for Environment – Cllr Caroline Mott*

*Lead Member for Health and Wellbeing – Cllr Tony Leech*

*Lead Member for Enterprise – Cllr Ric Cheadle*

*Lead Member for Communities – Cllr Terry Pearce*

*Lead Member for Customer First – Cllr Jeff Moody*

*Lead Member for Resources and Performance – Cllr Chris Edmonds*

*Lead Member for Homes – Cllr Debo Sellis*

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting the Democratic Services Section by e-mail to [democratic.services@westdevon.gov.uk](mailto:democratic.services@westdevon.gov.uk)

**All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated**

<b>Portfolio Area</b>	<b>Report Title and Summary</b>	<b>Lead Member / Officer</b>	<b>Documents to be considered in making decision</b>	<b>Date of Meeting</b>	<b>Consultees and means of consultation</b>
Council	<b>Title: Revenue Budget Monitoring up to October 2020</b> <b>Purpose of report:</b> A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2020/21 up to October 2020	Cllr Edmonds / Lisa Buckle	Report of S151 Officer	1 December 2020	
Council	<b>Title: Draft Revenue Budget Proposals</b> <b>Purpose of report:</b> To consider a report that presents a first draft of the Revenue Budget Proposals for 2021/22 before their onward consideration by the Overview and Scrutiny Committee at its meeting to be held on 19 January 2021	Cllr Jory / Lisa Buckle	Report of S151 Officer	1 December 2020	
Environment	<b>Title: World Heritage Site Management Plan</b> <b>Purpose:</b> To recommend to Council the adoption of a revised Management Plan	Cllr Mott / Pat Whymer	Report of the Head of Development Management	1 December 2020	
Strategy	<b>Title: Draft Housing Strategy</b> <b>Purpose:</b> To present the final draft Housing Strategy and to seek approval to commence stakeholder consultation	Cllr Sellis / Issy Blake	Report of the Head of Housing, Revenues and Benefits	1 December 2020	Partner organisations and the public.
Strategy	<b>Title: Recovery and Renewal Plan</b> <b>Purpose:</b> To provide an update on the development and delivery of the Recovery and Renewal Plan	Cllr Jory / Drew Powell	Report of the Director for Governance and Assurance	1 December 2020	

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Enterprise	<b>Title: Broadband Community Support</b> <b>Purpose of report:</b> To agree a strategic approach for supporting Community Broadband Schemes.	Cllr Jory / Steve Mullineaux	Report of the Deputy Chief Executive	1 December 2020	
Council	<b>Title: Draft Capital Budget Proposals</b> <b>Purpose of report:</b> To consider a report that presents the draft Capital Budget Proposals for 2021/22.	Cllr Jory / Lisa Buckle	Report of S151 Officer	2 February 2020	
Council	<b>Title: Write Off Report for Quarter 1</b> <b>Purpose of report:</b> The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.	Cllr Edmonds / Lisa Buckle	Report of S151 Officer	2 February 2021	
Council	<b>Title: Revenue Budget Monitoring Quarter 3</b> <b>Purpose of report:</b> A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2020/21, and to provide a forecast of the year end position	Cllr Edmonds / Pauline Henstock	Report of Head of Finance	2 February 2021	
Council	<b>Title: Capital Budget Monitoring Quarter 3</b> <b>Purpose of report:</b> The report advises Members of the progress on individual	Cllr Edmonds / Pauline Henstock	Report of Head of Finance	2 February 2021	

Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Meeting	Consultees and means of consultation
	schemes within the approved capital programme for 2020/21, including an assessment of their financial position				
Council	<b>Title: Write Off Report for Quarter 3</b> <b>Purpose of report:</b> The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.	Cllr Edmonds / Lisa Buckle	Report of Strategic Lead of Finance	2 February 2021	
Council	<b>Title: Revenue Budget Proposals 2021/22</b> <b>Purpose:</b> To present Budget proposals for 2021/22	Cllr Jory / Lisa Buckle	Report of Strategic Lead of Finance	2 February 2021	
Council	<b>Title: Capital Programme Proposals 2021/22</b> <b>Purpose:</b> To present Capital Programme proposals for 2021/22	Cllr Jory / Lisa Buckle	Report of Strategic Lead of Finance	2 February 2021	
Council	<b>Title: Devon Districts Procurement Strategy</b> <b>Purpose:</b> To consider the adoption of an update Procurement Strategy for the Council	Cllr Jory / Neil Hawke	Report of Head of Strategy	2 February 2021	South Hams, Teignbridge, Torridge, Exeter, Mid, and North Devon Councils
Strategy	<b>Title: To present for consideration the final Housing Strategy and to make a recommendation to Council</b> <b>Purpose:</b> To present the results of the consultation and engagement and the final	Cllr Sellis / Issy Blake	Report of the Head of Housing, Revenues and Benefits	16 March 2021	

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	Housing Strategy 2021 – 2026 for adoption by 1 <sup>st</sup> April 2021				
Environment	<b>Title: 3 weekly waste update</b> <b>Purpose:</b> To provide Members with an outcome report on the 3 weekly waste trial	Cllr Mott / Jane Savage	Report of Head of Contracts and Commissioning	16 March 2021	